

**FEDERAL GRANT AND CONTRACT ADMINISTRATION  
APPLICATION FOR RESTRICTED ACCOUNT**

PRINCIPAL INVESTIGATOR \_\_\_\_\_ DATE \_\_\_\_\_

USP DEPARTMENT \_\_\_\_\_

FUNDING: AGENCY/SOURCE \_\_\_\_\_ AGENCY PROJ. ID # \_\_\_\_\_

SCHEDULE \_\_\_\_\_ CFDA # \_\_\_\_\_

TYPE OF GRANT OR CONTRACT:

CHECK ONE ( ) INSTRUCTION ( ) RESEARCH ( ) OTHER \_\_\_\_\_

CHECK ONE ( ) GRANT ( ) CONTRACT

NATURE OF AWARD \_\_\_\_\_

PROJECT PERIOD: STARTING DATE \_\_\_\_\_ ENDING DATE \_\_\_\_\_

BUDGET DETAIL (must match grant application):

		1	2	3	4	TOTAL
BUDGET YEAR						
7100	AWARD / REVENUE					
8110	Salaries & Wages **					
8113	Faculty - Summer **					
8114	Employee Stipends **					
8115	Graduate Students					
8120	Research Fellowships					
8139	Undergraduate Students					
	<b>Subtotal</b> for Benefits					
8298	Fringe Benefits *					
8311	Honoraria Non-Employee**					
8315	Consultant Fees **					
8350	Publication Costs					
8379	Travel					
8419	Supplies					
8499	Other Expense					
8497	Equipment					
	<b>Total Direct Costs</b>					
8900	Indirect Cost *					
	<b>Total Costs</b>					

\* Check with Controller's Office for rates currently in effect. Include grant documentation if no indirect costs charged.

\*\* Complete schedule on side 2 for personnel costs, employee and nonemployee.

APPROVALS: \_\_\_\_\_ DATE \_\_\_\_\_ DEAN \_\_\_\_\_ DATE \_\_\_\_\_  
UNIVERSITY DEPARTMENT CHAIR

\_\_\_\_\_ DATE \_\_\_\_\_ CONTROLLER \_\_\_\_\_ DATE \_\_\_\_\_  
VICE PRESIDENT/ACADEMIC AFFAIRS

\_\_\_\_\_ DATE \_\_\_\_\_  
VICE PRESIDENT/FINANCE & ADMIN.

**PERSONNEL COSTS:**

EMPLOYEE	OBJECT CODES			
	8110	8113	8114	
EMPLOYEE NAME				
TOTALS				

NON-EMPLOYEE	OBJECT CODES			
	8311	8315		
NAME				
TOTALS				

**REPORTS REQUIRED:**

PROGRAM:

PREPARED BY \_\_\_\_\_ DOCUMENT NAME \_\_\_\_\_

FREQUENCY \_\_\_\_\_ DUE \_\_\_\_\_

FINANCIAL:

PREPARED BY \_\_\_\_\_ DOCUMENT NAME \_\_\_\_\_

FREQUENCY \_\_\_\_\_ DUE \_\_\_\_\_

**CONTROLLER'S OFFICE:**

ACCOUNT NAME \_\_\_\_\_ ACCOUNT NUMBER \_\_\_\_\_

CALCULATED RATES:

FRINGE BENEFITS \_\_\_\_\_ INDIRECT COST \_\_\_\_\_

ACCOUNTS ENTERED BY \_\_\_\_\_ DATE \_\_\_\_\_

BUDGET ENTERED BY \_\_\_\_\_ DATE \_\_\_\_\_

BJE# \_\_\_\_\_ TRANSACTION DATE \_\_\_\_\_